

**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES**  
**Connecticut Mental Health Center**  
**JOB OPPORTUNITY**  
**DMHAS Behavioral Health Clinical Manager – Nurse**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** 34 Park Street, New Haven, CT 06519

**Program/Unit:** Behavioral Health Homes

**Job Posting No:** CM111626

**Hours:** 1<sup>st</sup> shift / 8:30 a.m. to 5:00 p.m. / Monday thru Friday / 40 hours per week

**Salary:** \$86,813.00 to \$118,362.00 (annually)

**Posting Date:** Monday, June 1, 2015      **Closing Date:** Sunday, June 7, 2015

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status may apply. Candidates who possess the general and special experience and special requirements may apply.

**Duties may include but not limited to:** The successful applicant for this position will be a master's prepared licensed registered nurse who will be responsible for overseeing the staff and operations of the CMHC Behavioral Health Home; planning, coordinating, and managing program activities, and formulating program goals and objectives. Will oversee the development and implementation of policies and procedures related to the operation of the Behavioral Health Home; assuring the provision of comprehensive care management, care coordination, health promotion, transitional care, individual and family support services, and referral to community services on behalf of eligible clients. Will consult with other medical professionals, especially during enrollee admission or discharge from other services. Will oversee the development of training protocols on chronic conditions and other health promotion, wellness, and prevention initiatives. Will oversee development and implementation of health education groups. Will develop and implement systems to facilitate the tracking of required assessments and screenings, and the monitoring and reporting of required goals and outcomes. Will consult with clinical teams regarding specific client health issues. Will manage CMHC's clinical and administrative interface with the CMHC Wellness Center and other primary care providers in the community; ensuring that appropriate services are delivered to clients with a variety of acute and chronic medical conditions. Will participate in DMHAS and agency-specific committees and workgroups related to the Behavioral Health Home and other wellness initiatives. Will ensure program compliance with the standards established by the Joint Commission, CMS and other monitoring agencies. Will ensure compliance with quality assurance findings and recommendations. May participate in grant and contract preparation and administration. Will manage the recruitment, selection and retention of program staff. Will plan trainings to address staff learning and development needs. May perform clinical duties, and other related duties as required. The successful candidate must have considerable ability to establish and manage multiple priorities, and to collaborate within the agency and across the community healthcare system. Will provide leadership for assigned projects, work groups and/or committees as needed. May serve as facility Client Rights Officer. Will perform other related duties as required

**General Experience:** Four (4) years of professional experience in Behavioral Health Care and a Master Degree in a clinical discipline, Public Health Administration, Health Care Administration or Hospital Administration.

**Special Experience:** Two (2) years of the General Experience must have been supervising professional staff. For state employees, this is at the level of Behavioral Health Unit Supervisor, Nurse Supervisor or Supervising Clinician.

**Special Requirement:** **Incumbents in this class must maintain the appropriate current license for a Registered Nurse.** Incumbents in this class are required to possess and maintain a current/valid Motor Vehicle Operator's license.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of applications received, it is extremely important to note the **Position Number (found on the posting)** on the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position: All applicants who meet the General Experience, Special Experience, and Special Requirements** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**  
**Donna Zwilling, Human Resources Assistant**  
**Connecticut Mental Health Center**  
**34 Park Street, New Haven, CT 06519**  
**FAX: (203) 974-7637**  
**Email: [donna.zwilling@ct.gov](mailto:donna.zwilling@ct.gov)**

The State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at <http://www.ct.gov/dmhas/cwp/view.asp?a=2904&q=420408>

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (MP)